### **Visitor Rules**

During your visit at BSH Home Appliances Ltd. (BSH), **you must comply** with the following safety and environmental regulations.

All visitors must **sign in** and always wear a BSH visitor badge in a visible location. All visitors must be accompanied by BSH personnel throughout their visit

Cameras, video recorders, and other recording devices are **prohibited.** 



A recycling program is in effect.
Please **dispose of waste** in proper waste receptacles.

Contractors must **follow BSH rules** and regulations, and observe all applicable laws



Smoking is only permitted in designated areas outside of the building

Alcoholic beverages, drugs, explosives, and weapons of any kind are **prohibited** on the property



### **Assembly area - MIS Office**



### **Medical emergencies:**

- Dial 911
- Contact your BSH host

### First-Aid:

- There is a first aid kit in the building. A list of first aid trained associates is posted besides it.
  - 1. First-aid room located in the copy room and an AED is available here.

### In the event of a fire:

- An audible alarm will sound.
- Begin evacuation through closest exit as depicted on the evacuation map to the right.
- Report to your host (the person whom you are visiting) or an Emergency Response Team member.
- Do not leave premises.
- Do not return into the building until all clear is given by Emergency Response Team or Authorities.

# B/S/H/

## Visitor Safety Orientation Training



Headquarters Office 6696 Financial Drive, Suite 3 Mississauga, ON, L5N 7J6

### Welcome to BSH CDN

Your safety is our priority, and we appreciate your cooperation in maintaining a secure work environment. Please adhere to the following safety recommendations during your visit:

### 1. Check-In Procedures:

- Upon arrival, please report to your designated BSH-CDN contact person
- Wear the visitor/contractor badge issued to you at all times.

### 2. Emergency Procedures:

- Familiarize yourself with emergency exit routes and evacuation plans.
- In case of an alarm, follow staff instructions promptly.
- Proceed to the assembly point and wait for further instructions.

### 3. Personal Protective Equipment (PPE) (if required):

- Wear appropriate PPE if instructed (e.g., hard hats, safety vests).
- Ask staff if you are unsure about the required safety gear for your visit.

### 4. Restricted Areas:

- Do not enter areas marked as restricted or without proper authorization.
- Follow all posted safety signs and warnings.

#### 5. Hazardous Materials:

- Stay clear of areas containing hazardous materials or equipment.
- Report any spills or leaks immediately to onsite personnel.

### 6. Accident Reporting:

- Report any accidents or incidents to the nearest staff member.
- If injured, seek immediate medical attention and notify staff.

### 7. Parking and Traffic Guidelines:

Please park only in designated visitor parking areas

### 8. Questions or Concerns:

- If you have any safety-related questions or concerns, please approach your designated BSH-CDN contact person.
- Report any observed hazards or unsafe conditions immediately.

Thank you for your cooperation in maintaining a safe workplace. If you have any questions, feel free to contact our site manager or designated personnel. Enjoy your visit!

### **Emergency Response Team** (ERT)

### Site Manager

Anand Majithia
Piotr Zukowski (Substitute)

### **Site Security Officer/PRS**

Norma Parker Sanjiv Patel (Substitute) A digital version of this pamphlet is available at <a href="https://www.bosch-home.ca/en/visitor-safety">https://www.bosch-home.ca/en/visitor-safety</a> or by scanning the QR code below



